

Abbeydore & Bacton Group Parish Council

26th April 2021

Councillor,

You are summoned to the Annual Meeting No ABPC/MW/108z of the Group Parish Council, which will be held via “**ZOOM**” on Tuesday 4th May 2021

Meeting to commence at **7.45pm** and be concluded by **9.45pm**

Agenda

1.0 Election of Chairman & Vice-Chairman

2.0 Apologies for Absence

To receive any apologies and to note the Resignation of Mr David Bannister

3.0 Declarations of Interest & Dispensations

To receive any declarations of interest in agenda items or written applications for dispensation

4.0 To Receive, Approve and Sign as a true record

The Minutes of meeting No ABPC/MW/107z of 2nd March 2021.....*enclosed*

5.0 Financial Report

5.1 Clerk to present end of year Accounts for Ratification.....*enclosed*

5.1i Chairman & Clerk to Sign AGAR 2020-2021 Part 2 Exemption Certificate..... *enclosed*

5.2 Parish Council to approve Annual Governance Statement

5.3 Chairman & Clerk to sign Annual Accounting Statements 2020/2021.....*enclosed*

5.4 Confirmation of Invoices for Payment / Receipts / Bank Balances

5.5 Consider Internal Auditors Report 2020-2021 and agree any required action.....*enclosed*

5.6 To consider Appointment of Mrs J. M. Watson as Internal Auditor & Scope of Audit 2021-2022

5.7 To update Lloyds Bank Mandate if required

5.8 Parish Council Insurance review for 2021-2022

6.0 Election of Delegates & Reports

To nominate Delegates to:-

Abbeydore Village Hall Committee, Bacton Village Hall Committee,

The William Hoskins Charity

7.0 Policy Reviews

7.1 To consider for adoption updated Code of Conduct*updated version by email*

7.2 To formally adopt 2021 version Parish Council's Standing Orders*updated version by email &(addendum hard copy enclosed)*

7.3 To formally adopt 2021 version Parish Council's Financial Regulations *updated version by email*

7.4 To review and update as required Parish Council Asset Register *enclosed*

8.0 Parish Lengthsman's Contract for Approval & Specific Works Programme

8.1 Parish Council's contract with Herefordshire Council / BBLP

8.2 To agree Specific Summer Contract Works

9.0 To Receive Reports

9.1 Ward Councillor (if available) 9.2 Broadband update

9.3 Black Hill Community Network 9.4 Golden Valley Action Group update

9.5 Abbeydore Defibrillator issues (replacement batteries & pads) also consider cabinet replacement

10.0 Information Sheet (Not covered by an agenda item and (**for information only**) *enclosed*

11.0 Roads and Footpaths

11.1 Balfour Beatty email reference Verge Cutting for 2021 – 2022

11.2 Road flooding update

11.3 To receive **new** information on any Parish Highway & Public Footpath Issues

12.0 Agenda of Next Meeting

To receive requests for items to be on the Agenda of the next meeting

13.0 Date, Time and Venue of Next Meeting

M Walker

Malcolm Walker

Clerk to Abbeydore & Bacton Group Parish Council

Email abbeydoreandbactonparishclerk@btinternet.com